



Ojibwa Indian School  
Student/Parent Handbook  
2024-2025

P.O. Box 600  
9620 42<sup>nd</sup> Avenue Northeast  
Belcourt, North Dakota  
58316



# STUDENT HANDBOOK

**2024-2025**

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## **This School Handbook Belongs To:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Teacher: \_\_\_\_\_

Grade: \_\_\_\_\_

# **OJIBWA INDIAN SCHOOL**

## ***WELCOME***

### **TO THE STUDENT**

This handbook is for **YOU**. It has been planned to be informative and helpful. Ojibwa Indian School staff wish to help in every way possible; therefore, do not hesitate to ask questions. Please read this handbook carefully with your parents and sign it in the appropriate areas.

### **TO THE PARENT**

Cooperation between home and school is essential. The importance placed on school and learning reflects the home attitude toward school. We urge you to encourage your child to consider his/her school obligation first and to fulfill these obligations to the best of his/her ability. We urge you to bring your questions and concerns to the teachers, counselor, or principal. Additional ways in which you may help the school:

1. Calling the office to report absences.
2. Writing full explanations for absences and signing them yourself.
3. Getting to know your child's teachers.
4. Reviewing each mid-term and report card to monitor your child's progress and be sure to attend all parent/teacher conferences.
5. Making appointments with the teacher personally to talk about your child's progress and educational needs.
6. Call a student during school hours only in case of an emergency.
7. Obtain access to our school's parent portal (NASIS).

### **Non Discrimination Policy**

The Ojibwa Indian School System on the Turtle Mountain Band of Chippewa Indians Reservation, in the County of Rolette and State of North Dakota, supports Pursuant to Executive Order 13160, no individual, on the basis of race, sex, color, national origin, disability, religion, age, sexual orientation, or status as a parent, shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in, a BIE-operated school. EO 13160 further provides that "the Federal Government must hold itself to at least the same principles of nondiscrimination in educational opportunities as it applies to education programs and activities of State and local governments, and to private institutions receiving Federal financial assistance." Accordingly, "discrimination on the basis of sex includes discrimination on the basis of stereotypes, sex

characteristics, pregnancy or related conditions, sexual orientation, and gender identity” consistent with the Department of Education’s Title IX implementing regulations (34 C.F.R. §106.10). If you believe that BIE has discriminated against you or your child based on a protected status, you may file a complaint of discrimination with the U.S. Department of the Interior’s Office for Civil Rights (OCR). Generally, an OCR complaint may be filed within 180 calendar days of the act that you believe was discriminatory. Director, Office of Civil Rights U.S. Department of the Interior 1849 C. Street, NW, MS# 4353 Washington, D.C. 20240 Telephone Number for the General Public: (202) 208-3235 Facsimile: (202) 208-6112 FedRelay: (800) 877-8339 TTY / ASCII

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**To create a positive school environment that contributes to the  
growth and well-being of all.**

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**SCHOOL SONG**

“Mighty Eagles”

**Mighty Eagles hats off to thee  
To our scholars loyal forever be  
Firm and strong united as one  
Rah, Rah, Rah, Rah, Rah  
Rah, Rah, Rah, Rah, Rah  
Rah, Rah,  
For blue and white.  
E-A-G-L-E-S**

**SCHOOL MASCOT**

Eagle

**SCHOOL COLORS**

Blue and White

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## **OJIBWA INDIAN SCHOOL VISION STATEMENT**

Excellence in academics, community, and cultural education; where every employee is a teacher, every parent is a partner, and every child is a winner.

## **OJIBWA INDIAN SCHOOL MISSION STATEMENT**

Ojibwa Indian School will provide a safe learning environment which instills high expectations, respect, and responsibility for self and community.

## **SCHOOL PHILOSOPHY**

**OIS** creates and maintains a positive and effective learning environment and dedicates itself to understanding the special needs of our youth and recognizing the importance of everyone.

**OIS** staff strives to reach each child's potential in academic and human development skills and to prepare our students as participating citizens in our community and society.

**OIS** recognizes the importance of working with the intellectual, emotional, social and physical development of each child.

**OIS** will provide for and affirm the importance of differences in cultural traditions.

**OIS** will work with students, parents, and the community to provide a broad, meaningful educational experience.

**OIS** believes that "each child is a unique individual with his/her own set of values, assets, abilities and cultural traditions and will be treated as such".

## **EDUCATIONAL PHILOSOPHY**

We believe the Great Spirit put us on Mother Earth to be kind, respecting one another and all things. We believe the Ojibwa Indian School must reflect the Turtle Mountain Band of Chippewa's past, present, and future way of life. Recognizing each student as a unique individual, our Turtle Mountain community in cooperation with parents/guardians will provide educational opportunities for all students to be competent culturally, physically, emotionally, socially and academically.



## **ACCIDENT REPORTING**

Students involved in an accident while at school will have an accident report filed with the principal as soon as possible. The supervising staff member is responsible for completing this form.

## **ADMISSION REQUIREMENTS FOR NEW STUDENTS**

A student not pre-registered at Ojibwa Indian School must report to the school office to complete the following registration procedures:

1. Parents/guardians must obtain a new enrollment packet and complete all sections (including health records, Tribal Enrollment, birth certificate, etc.).
2. OIS registrar will contact the school last attended via telephone to obtain all prior documentation (grades, iep, 504, etc.).
3. Registrar will process enrollment forms, etc.
4. Registrar will notify teachers of enrollment and student information.
5. Students transferring from other area schools within a 15-mile radius of Ojibwa Indian School will not be accepted after the 5<sup>th</sup> day of each new quarter.
6. Transfer students on an IEP, 504, GT, etc. must make it known at time of registration so that proper files may be requested.
7. All proper documentation /student information must be received from transfer school before the student can start school.

## **AFTER-SCHOOL ACTIVITIES**

Any child remaining after school must have a signed permission slip allowing him/her to be in school. For supervised program activities, the permission slip stays with the supervising teacher/coach/leader. If the student is kept after school by the teacher for reasons such as make-up work, attendance issues, or other behavioral issues, the parent will be contacted by the student's teacher to inform the parent/guardian that the child will be coming home late. All after-school activities will conclude at 5:15 p.m. Late buses will leave the school at approximately 5:20 p.m.. Any student remaining in the school after school hours unsupervised will be escorted to the office and their parents/guardians will be called to pick them up.

## **ASBESTOS MANAGEMENT PLAN**

The Ojibwa Indian School was constructed with asbestos free materials. There are no asbestos containing materials on or within our facility. We do have an asbestos management plan. For a full copy of this plan, please contact our Facilities Management Department.

## **ASSEMBLIES – SCHOOL ACTIVITIES**

Orderly conduct is expected when entering, leaving and participating in all school activities. Students who choose not to participate because of religious beliefs will be assigned a study hall under supervision of a teacher. If inappropriate behavior occurs at any school activity, the student may not be allowed to attend such events throughout the year. Students cannot be absent nor have a referral on the day of an evening activity. A medical appointment with medical clearance will be considered.

## **ASSESSMENT PRACTICES**

The assessment practices adhered to at OIS include:

- Report card
- Oral Reading Fluency (1-8)
- Letter Naming Fluency (K-1)
- Nonsense Word Fluency (K-2)
- Phonemic Segmentation Fluency (K-1)
- Beginning and end of the year placement testing
- ND A + (K-8)
- Fastbridge (Reading, Math, and SEL)
- SPED Assessments (when student is identified)

## **AWARDS AND RECOGNITION**

- Student Council (6-8)
- Academic Achievement Award
- School-Wide Attendance Award (Quarterly)
- A and B Honor Roll
- Student of the Month (K-8)
- Student of the Year (8)
- Athletic Recognition Award
- Special Olympics Award

## **BACKGROUND CHECKS**

All staff and volunteers must complete a background check.

## **BEHAVIORAL EXPECTATIONS**

Our school is a reflection of the larger community in which we live and is an extension of our families and our homes. It is the responsibility of **every** member of our school community to work together to ensure the health and safety of everyone. All rules as outlined in the Ojibwa Indian School “Behavior and

Expectation Policy” are expected to be followed. Also see school-wide PBIS behavioral posters.

### **BREAKFAST AND LUNCH PROCEDURES**

Students are encouraged to take advantage of the school breakfast and lunch program. Breakfast is available to students between 7:45 a.m. through 8:25 a.m. daily. Students in grades K-8 will report to the cafeteria upon arrival in the building. Lunch is served between 11:00 a.m. and 12:25 p.m..

### **BRINGING PERSONAL ITEMS TO SCHOOL**

Any personal items which have no bearing on your schoolwork or have no place in school or on school grounds, need prior approval from the teacher / administration. Items inappropriate for a school setting will be confiscated including ALL electronic devices, including cell phones. The consequences are as follow:

**1<sup>st</sup> offense-** device is taken and held by office staff, returned to student at end of the day and student reads discipline policy aloud and parents will be notified.

**2<sup>nd</sup> offense-** device is taken and held by office staff, the parent may come to the school and collect it from the Main Office no sooner than 5 days after the incident.

**3<sup>rd</sup> offense-** up to the discretion of the Principal, with option of suspension and/or RC detention and the Principal may keep the device for 30 days.

### **CAFETERIA**

The school cafeteria is operated solely for the convenience and health of the student. Remembering the following rules will help make the cafeteria more pleasant for everyone:

1. Each person is responsible for his/her own tray and should remove the tray from the table and place remains in the proper container.
2. A student should be quiet and well-mannered while in the cafeteria. No running or chasing other students. Stay in your grade area.
3. Throwing food will not be tolerated.
4. Refer to school-wide PBIS expectation posters.

### **CARE OF ROOMS**

Students are expected to assist teachers in their efforts to keep the classroom in good order. This consists of tidying the areas assigned to them. (Lockers, desk, cubby, etc.)

## **CHILD ABUSE AND/OR NEGLECT - MANDATED REPORTING**

Federal Law requires that the following personnel report abuse:

- Health Care Personnel including physicians, surgeons, dentists, podiatrists, chiropractors, nurses, dental hygienist, optometrists, medical examiners, emergency medical technicians, paramedics
- Education Personnel including teachers, school counselors, instructional aides, teachers' aides, teachers' assistants, bus drivers, administrative officers, supervisors of child welfare and attendance, truancy officers
- Child Care Personnel including child day care workers, Head start teachers, public assistance workers, group home workers, residential home workers, daycare facility workers, social workers
- Mental health personnel including psychiatrists, psychologists, psychological assistants, marriage, family and child counselors
- Law enforcement Personnel including law enforcement officers, probation officers, juvenile rehabilitation or detention facility workers, employees of public agencies responsible for enforcing statutes and judicial orders.

### **I. Failure to Report Child Abuse is a Crime**

Failure to immediately report the abuse of a child in Indian country or actions being taken or that would reasonably be expected to result in abuse of a child in Indian country to local child protective services or local law enforcement is a Federal crime. Indian Child Protection and Family Violence Prevention Act, Public Law 101-630, 18 U.S.C. & 1169 (s) (3) BIA employees must report suspected cases of child abuse or neglect to the local social services, law enforcement or child protection hotline immediately, but no later than 24 hours from the time the incident is brought to their attention. Failure to report within this timeframe will result in corrective disciplinary or adverse action being taken against the employee. Failure to report suspected cases of child abuse or neglect may subject the employee to a fine not to exceed \$5000 or six months in prison and/or administrative penalties up to and including removal from Federal service.

### **II. Interfering with a Report of Child Abuse is a Crime**

It is a Federal crime for any supervisor or person in authority to inhibit or prevent a mandated reporter from making a report that a child was abused in Indian country or actions are being taken or will be taken that would reasonably be expected to result in the abuse of a child in Indian Country.

## **CLASSROOM PLACEMENT PROCEDURES**

Classroom placement is a courtesy offered by the school. Parents/Guardians are not guaranteed the teacher they select. Classroom placement is dependent on the selection of a homogeneous group of students. The following criteria are a priority in student classroom placement: Special Education (LD, ED, TMH, EMH), Gifted and Talented, 504 accommodations and gender. Teacher assignments may change due to a shift in student enrollment. Parent requests will be taken into consideration; however, final placement will be determined at the discretion of the administrator.

## **COMMUNICABLE DISEASE/BLOODBORNE PATHOGENS/INFECTION CONTROL PROCEDURES - INFECTION CONTROL**

### **Guidelines for students:**

- Students are reminded to wash hands after coming in contact with their own blood or body secretions.
- Students are reminded to avoid contact with another person's blood or body fluids.

## **COMPUTER USAGE**

Refer to Ojibwa Indians School Information Technology Plan.

## **DAILY BULLETIN/ANNOUNCEMENTS**

Announcements to be published in the daily bulletin, "Migizi," need to be turned in to the office by 8:30 a.m..

## **DEFICIENCIES AND PROFICIENCIES**

Mid-term progress reports will be mailed to parents/guardians at the middle of each marking period. Grades are recorded/updated in Infinite Campus-NASIS daily/weekly. Parents are encouraged to monitor their student's progress regularly through the parent portal. Parent portal allows access to our NASIS grading system. Usernames and passwords for the parent portal are available upon request.

## **DETENTION**

Any instructor wishing to keep a student after school will notify the parent/guardian prior to detaining the student. If late buses are not available, parents/guardians will be required to pick up the student.

## **DISABILITIES/COMPLIANCE WITH SECTION 504**

Section 504 of the Disabilities Act of 1979 is a federal statute that prohibits discrimination based upon a disability. Obligations for school districts start when

federal funds are received. Section 504 covers eligible students, employees and other individuals with disabilities for reasonable accommodations that enable them to work or learn. A 504-team knowledgeable of the person determines if the individual meets eligibility criteria. The following is the definition of a disability under Section 504:

1. Has a mental or physical impairment which substantially limits one or more of such a person's major life activities.
- 2) Has a record of such impairment; or
- 3) Is regarded as having such impairment.

The Ojibwa Indian School is complying by providing a 504 Program for eligible students and staff.

- 4) If a child has a mental or physical impairment, parents/guardians may contact the school to help implement the process, if the child qualifies.

## **DRESS CODE**

Students should be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others. For further information see the OIS Behavior/Expectation Policy.

The Ojibwa Indian School prohibits any clothing or grooming that in the school's judgment may reasonably be expected to cause disruption of or interference with normal school operations. **Jeans with excessive holes above the knee, need to have covering such as leggings or shorts.** The Ojibwa Indian School prohibits pictures, emblems, or writing that are lewd, offensive, vulgar, or obscene or that advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance prohibited by law. **Students are prohibited to wear hats, hoods, or backpacks in the classroom, lunchroom, hallways, etc. during regular school hours.** If the principal determines that a student's grooming violates the dress code, the student shall be given an opportunity to correct the problem at school.

## **DUE PROCESS**

Students who are concerned about a specific disciplinary action or student conduct violation may consult with their parents, teachers, and/or student support services staff (counselors, psychologists, etc.) to informally resolve the concern. If the concern cannot be resolved using these informal channels, students and parents or guardians may appeal their concerns through the channels listed in the appeals process shown below. (Students, parents and guardians are expected to appeal concerns in the order indicated by the arrows.)

In cases involving transporting students, support staff should be involved with the principal in the appeal process.

Due Process (Grades K-8th)



Expulsion Committee



Principal

This policy was created with the involvement of the Ojibwa Indian School Behavioral committee, staff, administration, and parents. With involvement of representatives of this population, it is reviewed and updated annually.

## **EMERGENCY PROCEDURES AND DISASTER PLANS**

### **I. Fire**

- Each room will develop fire evacuation routes. Route plans are on file in each room.
- The fire alarm bell will signal a fire alert and evacuation.
  1. **Appropriate Action** - Students will evacuate the building and remain a safe distance away, at least 100 feet, until informed as to further instructions.
  2. **Total evacuation** – Should it be necessary to totally evacuate the school, students would be taken to the designated areas depending on availability of buildings and if the threat only involved the school.

### **II. Tornado/Severe Thunderstorm Procedures**

Tornado - Staff and students will be notified by principal or designated runner to evacuate classrooms to designated areas.

### **III. Bomb Evacuation Procedures**

- In the event of a bomb threat students and staff will be notified by a runner to evacuate.
- “Runners” have been selected to inform staff and appropriate emergency offices.
- All staff have a map indicating their emergency evacuation route door.

- All instructors have been instructed to not stop to get jackets out of lockers; to not turn lights on or off, to not use phones or cell phones and to board a bus with the students.
- Buses will line up at the main entrance of the school, unless otherwise notified by the principal.
- Buses will proceed to a secured area.
- The decision will be made by the principal, in cooperation with other agencies, to reenter the school or take students home.

#### **IV. General Evacuation Procedures**

- Do's and Don'ts
- Move to shelter in a quick, orderly fashion.
- Don't take time to turn off lights or close blinds.
- Books, coats, and other materials should be left in the classroom.
- Teachers are responsible for those students in their particular class at the time of the evacuation notice. Teachers and other staff members that are not assigned specific duties will assist in routing students.
- If students are caught outdoors, they should move to a low-lying area, such as a ditch, culvert, or ravine, and lie down with their hands over their head.

#### **EMERGENCY SCHOOL CLOSING**

When the weather or some other unforeseen event makes it necessary for the school to be closed, the official announcements will be carried on the KEYA-FM Belcourt (88.5) radio station.

When school is dismissed due to stormy weather, all other activities - such as athletic practice will also be canceled. If there are early dismissals for in-service sessions or workshops for teachers, parents/guardians will be notified in advance through notes, newsletter, social media (OIS Facebook page) and announcements over KEYA. Blackboard Connect (All-Call) will be used where and when appropriate. Parents are responsible to keep OIS informed of updated contact numbers.

#### **EXTRA-CURRICULAR ACTIVITIES**

Student Council	Cheerleading	Girls Basketball
Softball	Baseball	Football
Wrestling	Boys Basketball	STEM
Track	Volleyball	Golf
Science Fair	Soccer	



The basic philosophy of extracurricular activities is to allow students to learn and have fun in areas of special interest to them. Extracurricular activities in the Ojibwa Indian School shall be offered to all students who successfully meet the guidelines established for the participants.

**The following are guidelines:**

1. Grades will be checked weekly. Eligibility is determined by the cumulative grade point average for the quarter. Students not eligible on the eligibility check day will remain ineligible until the next eligibility day. Eligibility will be completed on Monday morning of each week by OIS athletic coordinator.
2. To participate in activities, students must be passing with a 75% or better **in all classes**.
3. In school or out of school suspension prohibits a student from being eligible to participate in the event that day.
4. Students ineligible on Monday will not be allowed to participate in an event the following Saturday.
5. Any unexcused absence from school on the day of an event prohibits the student from participating in the activity.
6. Practice will not be permitted during class hours for athletes including cheerleaders.
7. State rules on smoking, chewing, drinking, and drugs are in effect.
8. Setting up for athletic events during class hours will be cleared through the physical education department.
9. After school detention has priority over games, activities, and scheduled practices.
10. A student must have 9 practices (as required by NDHSAA) before he/she may participate in an athletic event.
11. These rules and regulations are with and an addition to rules and regulations set by N.D.H.S.A.A. including sports physicals.
12. The above guidelines will be in effect for any and all extracurricular activities developed by the OIS School.

**FIELD TRIP GUIDELINES**

The Administration understands that field trips are an important part of learning. However, the trips need to be based on the curriculum and academic lessons in the individual classrooms.

Field trip procedures in place include:

1. All classrooms may arrange for one educational field trip per quarter requiring transportation.
2. Due to the limited number of available buses/drivers, a first come basis will be used when scheduling trips. Permission slips are required.
3. Students without permission to travel will remain at the school with a cooperating classroom.

4. All students will participate on **educational** trips if they have parental permission. A teacher can request an instructional aide to attend with a student. Teachers may ask parents to attend a field trip with their child but cannot require such attendance without administrative approval.

**FUND RAISING**

- All fund-raising activities must be approved by the Principal. Fund raising activities will only be permitted before and after regular school hours.

**GRADING SYSTEM-NASIS**

The student grades will be based on a 60% (Tests); 40% (Daily Work) formula.

**KINDERGARTEN**

The kindergarten student will be graded with (S), (U), and (N).

- S=concept learned satisfactorily
- U=concept not learned satisfactorily
- N=concept learned needs more work

**FIRST through EIGHTH GRADE**

The first through eighth grade students will be graded on the following grade scale:

Letter Grade	Numerical Grade	Grade Pt. Average
A	96-100	4.0
A-	94-95	3.7
B+	92-93	3.5
B	89-91	3.0
B-	87-88	2.7
C+	84-86	2.5
C	78-83	2.0
C-	76-77	1.7
D+	74-75	1.5
D	72-73	1.0
D-	70-71	0.7
F	0-69	0.0

## **GUEST SPEAKERS**

Instructors are encouraged to make use of community resources in their instructional program. The principal is to be notified before resource people are on campus. A background check will be completed on each resource person who will be in our school for more than three (3) days, or if they are going to chaperone students on a field trip. Those hosting guest speakers are responsible for notifying parents of the guest speaker.

## **GUIDANCE AND SOCIAL WORK**

Students must have a pass from the teacher prior to being absent from class to visit guidance personnel. If a student needs to be referred to counseling, a staff member must fill out a guidance referral form.

The purpose of the guidance department is to:

1. Provide students, independent or group guidance/therapy in their daily lives and assist them in finding solutions to personal problems.
2. Mentor at risk/failing students to achieve academic success.
3. Assist students in exploring different fields of interest and plan for high school and beyond.
4. Administer achievement tests and assist students to understand their outcomes.
5. Any parent refusing in school counseling services for their student **MUST** obtain outside counseling with documentation for said student.

## **HEALTH SERVICES**

The school nurse cares for sick or injured students in accordance with school policy; provides health counseling, guidance, vision tests, and assists in other health-related activities.

Any child having any contagious or infectious disease shall be sent home from school and shall not be readmitted without a physician's written statement that the child is free from contagion, in accordance with the regulations of the local board of health.

The parents or guardian of each child admitted to the schools shall present a certification from a licensed physician or authorized representative of the State Department of Health that the child has received immunizations against diphtheria, pertussis, tetanus, measles, rubella, German measles, mumps, and poliomyelitis.

Parents/guardians of students who require the administration of prescribed medication during school hours are requested to contact the Ojibwa Indian School Administration who will then inform the school nurse who has been designated as the school personnel for the administering of medication. Parents/guardians of students are asked to inform the office of all instances of taking any type of medication, i.e., tylenol, cough medicine, etc. to assist in complying with the above requirements.

In the event of an illness or minor injury the school nurse will contact the parents at his/her discretion.

## **HOMEBOUND INSTRUCTION**

Homebound instruction is provided for medical reasons. Administration may approve instruction, as appropriate, for a student who is anticipating being confined to home or hospitalized for a period exceeding 15 consecutive school days upon the request of the parents and with the approval of the student's physician, provided that the physician certifies that the student will be unable to attend school for the length of time specified and that he/she is capable of receiving home instruction. The physician shall also be requested to estimate the probable length of the student's convalescence.

If the student is anticipated to require homebound instruction, a parent/guardian may and is encouraged to request the instruction prior to the end of the 15 days so that instruction may begin as soon as the student is eligible and is able to receive it.

Homebound instruction, although correlated with what the student is missing in the classroom, shall be geared to the student's needs and capabilities during convalescence.

Textbooks and supporting materials shall be provided by the school.

Homebound students at the OIS may receive five hours of instruction weekly.

Homebound status will be reviewed for continuation each three-week period by the teachers and homebound staff. Students not turning in work on a weekly basis may be dropped from the program.

Depending on administration approval, homebound instruction may be provided to students suspended from school when the suspension exceeds eight days.

Regular staff members and particularly the student's own teacher (s) shall be given preference if they wish to serve as homebound instructors.

## **HOMEWORK PROCEDURE**

It is the policy of the Ojibwa Indian School that all students will be expected to do homework as assigned by their classroom teacher. Homework is a very vital part of the daily educational program. Parent involvement is encouraged in the learning process. Parent involvement in homework promotes accountability and personal responsibility in student achievement.

## **IMMUNIZATION LAW**

Per School Immunization Law, NDCC Section 23-07.1, as amended in 1979 states that NO child will be admitted to a public or non-public kindergarten, elementary school, junior high school or senior high school unless they have a Certificate of Immunization on file. Refer to Tribal Code Section 5.11.05, also. The required immunizations are as follows:

4 diphtheria, pertussis, and tetanus 4 poliomyelitis

1 measles, mumps, and rubella, if given after 15 months of age

The Certificate of Immunization may be available at the school, County Health Nurse, Indian Health Services or the medical clinic.

## **LIBRARY/INSTRUCTIONAL MEDIA CENTER (IMC)**

The IMC Library program is to assure development of skills that will make students, staff and, as resources permit, the community, effective, life-long users of ideas and information. To fulfill this mission, Ojibwa Indian School will strive to do the following through its Library/IMC:

1. Provide access to materials in a variety of formats both within the library, the classrooms and building and, as resources permit, beyond the school and community.
2. Provide instructional experiences that nurture thought and informational efficacy as well as arouse awareness of/interest in reading, viewing and using information.
3. To assist educators in designing strategies to meet special learning needs of the students as groups or as individuals.
4. An atmosphere conducive to study will be maintained.

### **Library Procedures:**

**Mission:** The mission of the Ojibwa Indian School Library is to provide a collection of resources and information that will satisfy the educational needs and interests of students and staff.

**Library Circulation Times: 8:00 – 4:00 Monday – Friday**

### **The major goals of the Ojibwa School Library Program include:**

1. Promoting the use of media centers by students and staff for a variety of educational purposes.
2. Selecting, acquiring, organizing, and making accessible instructional materials to support the educational needs of the school.
3. Provide assistance in instructing students in skills, which enable them to retrieve information and select appropriate resources.
4. Students will use the **Follett Destiny Library System** for managing their library resources. Destiny Library is a complete library system that can be accessed from anywhere, 24/7, helping to strengthen the bond between the library, the classroom, and home.

### **Library book policy:**

1. Checkout period is two weeks. The book may be renewed if there are no holds for that title.
2. If you lose or damage the book, a fine is applied.
3. If you check out a book and you notice that there is something wrong with it, bring it back to the library immediately and get it fixed.
4. Students who owe money to the library will not receive their final report card.
5. Payment is refundable if a lost book is found and returned.

## **LOCKERS/CUBBIES**

Lockers remain under the jurisdiction of the school, notwithstanding the fact that they are assigned to individual students. The school reserves the right to inspect all lockers at any time. Search of lockers, as well as general searches of school property, may be conducted at any time there is reasonable cause to do so with or without the presence of the students. If a student vandalizes or mistreats a locker, students/parents will pay for the damages.

Students are urged **not** to share their lockers with other students. Teachers will assign lockers and cubbies.

### **MAKEUP WORK POLICY**

The Ojibwa Indian School has adopted a makeup policy to allow students to keep up their grades when they are absent. All students missing from school for any reason will be allowed to make up the work they have missed. Allowing students to make up their work will enable them to keep up with peers in the classroom. **Students will have one day to turn in makeup work for everyday they are absent.**

EXAMPLE: Student (A) misses on Monday, will have until Wednesday of the same week to turn in work. Student (B) misses Thursday and Friday, will have until the following Wednesday to turn in work. Absent students will be given 100% credit for work submitted upon return to school provided the work is submitted following the makeup policy. Students will have the responsibility of contacting their teachers for any makeup work and seeing that it is turned in on time. Students must submit homework and classroom assignments when requested or receive a zero. As part of our overall goals, the Ojibwa School staff is committed to holding students accountable for turning in all assignments on time.

### **NEWSLETTER / FACEBOOK PAGE**

A monthly newsletter will be sent to parents/guardians or posted on our FaceBook page. All grade levels submit articles.

Upcoming events and information pertinent to the Ojibwa Indian School can be found here.

### **OJIBWA INDIAN SCHOOL CURRICULUM**

The following is a list of classes which are included in the OIS Curriculum:

Language Arts / Writing	Math	Science
Reading	Physical Education	Health
Social Studies	Culture	Computers

### **OPEN DOOR POLICY**

Ojibwa Indian School observes an “Open Door Policy” for the parents of students currently enrolled at the facility. Parents are welcome to speak with the principal at any time during the school day. If a parent desires to have a conference with a teacher concerning their child, we ask that an appointment be made with the teacher after school to avoid disrupting the class during regular school hours. All parents must sign in and obtain a visitor's pass upon entering the building. Parents/guardians need to let the teacher know when they are taking their child(ren) out of school for any reason. Students must be signed out with the designated release form obtained from the office.

## **PARENT/TEACHER CONFERENCES**

Parent teacher conferences are held at the end of the first and third quarters of the school year. Report cards are handed out at this time. Teachers will promptly mail the report cards for second and fourth quarter and those report cards that are not picked up by parents at conferences.

## **PERMISSION TO LEAVE CAMPUS**

No student may leave the campus without permission through the office. A parental request in person to the main office is required for a student to leave campus during the school day.

## **PROGRESS/GRADE REPORTS**

Grading periods consist of approximately nine weeks. If in any subject a student receives a grade equal to or less than 75, the parent is encouraged to contact the teacher involved for a conference. Progress reports are sent home mid-quarter according to a planned schedule, and report cards are issued at the end of each grading period, so that parents may know how their child has progressed. In addition, students served in Special Education receive a quarterly progress report.

## **PROMOTION, RETENTION, AND PLACEMENT**

**Subject Matter** – To be considered for promotion, a student must be passing all subjects for the year or depending on circumstances, must have benchmark scores on school wide assessments.

**Maturity** – The student's level of maturity will also be considered and in special cases where behavior indicates a low level of maturity.

## **GRADE RETENTION AND PLACEMENT POLICY**

Retention is most effective in the primary grades, though it may be useful in the intermediate grades as well. Any review of achievement scores should also compare results of the Test of Cognitive Skills when this information is available. Whenever a student is scoring up to his/her potential, initiatives other than retention need to be considered. Retention of a student will be considered when a significant number of the following factors are present:

1. The student, not due to cognitive ability, is reading at two (2) basal reading levels below grade placement.
2. The student scores in the lower range on ND A + and/or NDSA as established by the State.
3. The student is one (1) year below the grade level in mathematics.
4. History indicates no more than two (2) previous retentions and no retention in the year immediately preceding the current one.
5. An inordinate number of absences (20% or higher) has occurred.



Before the end of the third grading period, and prior to the assessment meeting, each teacher must send a letter to the parents, custodial parent or legal guardian of any child being recommended for retention, informing them of that intention. Earlier notification to parents is recommended whenever possible. Parent conferences shall be scheduled in which student progress is reviewed and any available achievement data are communicated. Parents shall be notified in writing of a scheduled conference and be informed that the conference can be held in their absence. Before a formal recommendation for retention is made, the teacher shall meet in an assessment meeting with the principal and at least one other teacher who knows and has worked with the student.

Teachers from other grades, the school psychologist, counselor, nurse, and other professional support personnel and appropriate community resource people may be included in the assessment meeting. Parents must be notified of all retention decisions by the end of the school year. A follow-up letter may be sent as back-up to confirm formal recommendation for retention. This can be mailed separately some time before the end of the school year or included with the final Report of Progress. In some instances, mid-year placement may be considered. These are special cases and require early parent notification, conferencing, and evaluation.

A specific plan for remediation shall be developed for students who are retained. Such a plan will be designed to enhance the academic growth of the student during the time he/she is retained.

**Retention: Appeal Process** - The principal's final decision to promote or retain a student may be appealed. The burden shall be on the appealing party to show why the principal's decision should be overruled. To appeal a retention decision, the appealing party shall submit a written request to the principal, specifying the reasons why the decision should be overruled. The appeal must be initiated within 30 school days of the determination of retention or promotion. At such time, an appeals committee shall be created to review all pertinent documentation and the appealing written request. The burden shall be on the appealing party to show why the decision of the teacher(s) is overruled. The decision of the appeals committee shall be final.

**Attendance** – It is extremely important for students to be in school in order to receive the maximum opportunities for learning. Attendance Policy – Any student having 21 days or more absences will be retained. An appeal may be made to the “Retention Committee”, who will make the final decision. Exceptions may be made by the school in cases of hospitalization or extended illness (need a doctors' statement) requiring students to be at home.

This policy is geared to provide students and parents with the understanding that attendance is a high priority of the school, and students will be required to attend school no less than what the state recommends for promotion.

Students expelled from another school shall not be allowed to enroll in OIS until he/she would be eligible to re-enroll in their previous school. This will also hold true for a student suspended who drops from their former school due to a pending expulsion. Exceptions may be made by the Principal and/or Education Line Officer when there are legal reasons to question the expulsion.

## **SCHOOL ATTENDANCE**

The Ojibwa Indian School recognizes regular attendance as necessary to achieve consistent educational progress. Time lost from class is irretrievable, particularly a student's opportunity for interaction and exchange of ideas with teachers.

North Dakota state law requires all children between the ages of 7 and 16 to be in attendance every day school is in session, with exceptions for illnesses and certain other incapacities. Also, refer to Tribal Code 5.11.01

The school will inform the parent in the case of unlawful absenteeism and request assistance in resolving the problem. Failure to cooperate may result in legal actions as prescribed by North Dakota Century Code and Tribal Code Section 5.11.01.

When a student is ill, it is expected that he/she stays home until healthy. Upon returning, students are expected to stop at the attendance office with a note from parents or a slip from a physician to explain their absence (s). If this notification is not done within (2) days of the absence, it will be counted as an unexcused absence.

School work missed by the student during an absence shall be made up regardless of the reason for the absence.

To be considered for grade promotion as a student shall have accumulated no more than 20 absences.

- Students in grades 6-8 whose poor attendance has caused a notable deficiency in learning may be retained at their present grade level if, in the judgment of the building principal, such action is advantageous to the student. This decision is made after consultation with the teacher (s) and the parent (s) during the last month of the school year.
- Building administration is granted the right to make exceptions to this minimum attendance standard.
- Suspension will not count as an unexcused absence for purposes of determining the number of unexcused absences to be considered for

Definitions pertinent to the attendance requirements of the Ojibwa Indian School are as follows:

**Perfect Attendance**--Students present the entire day with no absences or out-of-school suspensions for each day school is in session.

**Honorable Attendance** -- 3 days or less of absences.

**Tardy**—Students will be considered tardy if they are not in class at 8:30 a.m.. Excused and unexcused absences are defined as:

**Not Absent / Absent**

- Homebound: X (Exempt)
- Non School Sponsored Activities: A-U
- In-School Suspension: A-Ex
- Out-of-school Suspension: S
- Medical absence: A-Ex (with a signed medical excuse)
- Skipping: A-U
- Funerals: A-Ex

**SCHOOL BUILDING HOURS**

The Ojibwa Indian School building is open each weekday from 7:45 a.m. to 5:15 p.m.. Any person remaining in the building after 5:15 p.m. requires administrative approval.

**SCHOOL SPONSORED TRIPS**

A student is expected to travel with the school sponsored group and is not permitted to select another means of transportation. At the discretion of the advisor, a student may be released to the parent in person only.

**SCIENCE FAIRS**

Students attending the National Science Fair must have placed 1st at the State Science Fair. Students attending the State or National Science Fair through the Gifted and Talented Program must have at least a “B” average in their area of giftedness and at least a “C” average in all other classes. Students not in the Gifted and Talented program but wanting to attend the State and/or National Science Fair must receive special permission from the Principal (Special Note: Student and/or parents will be responsible for finding his/her own advisor).

**SEXUAL HARASSMENT**

Sexual harassment is recognized as a form of sex discrimination and thus a violation of the laws, which prohibit sex discrimination (EEOC) guidelines, which the Ojibwa Indian School follows.

A learning and working environment that is free from sexual harassment will be maintained in the Ojibwa Indian School. It will be a violation of policy for any member of the Ojibwa Indian School staff to harass another staff member or student, or for students to harass employees or other students, through conduct or communication of the sexual nature as defined by this policy.

Administrators and supervisors will make it clear to their staff and students that sexual harassment is prohibited by BIE/Ojibwa Indian School policy and is grounds for disciplinary action.

Administrators will use staff meetings and in-service sessions and student assemblies to inform employees and students of their rights and remedies under the law.

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communication of a sexual nature when **(1)** submission to such conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment, or of obtaining an education, advancement or grade, **(2)** submission to or rejection of such conduct or communication by an individual is used as a factor in decisions affecting such individual's employment or education, or **(3)** submission to such conduct or communication substantially or unreasonably interferes with an individual's employment or education or creates an intimidating, hostile, or offensive employment or education environment. Sexual harassment, as defined above, may include, but is not limited to:

- 1.** Sex oriented verbal "kidding", abuse, or harassment.
- 2.** Pressure (subtle or otherwise) for sexual activity.
- 3.** Repeated remarks to a person, with sexual or demeaning implications.
- 4.** Unwelcome touching, such as patting, pinching, or constant brushing against another's body.
- 5.** Suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning one's grades, employment status, or similar personal concerns.
- 6.** Written language of a sexual nature.

Any person who believes he or she has been the victim of sexual harassment by any employee or student at the Ojibwa Indian School or any third person with knowledge or belief of conduct which may constitute sexual harassment should report the alleged acts immediately to the appropriate Ojibwa Indian School BIA official. If the official designated is the person alleged to have sexually harassed another, the complaint may be made to any other administrator or directly to the board president. Filing of a complaint or otherwise reporting sexual harassment will not reflect upon the individual's status or affect future employment, work assignments, or grades. The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the Ojibwa Indian School's legal obligations and with the necessity to investigate allegations of harassment and to take disciplinary action when this conduct has occurred. A substantial charge against an Ojibwa Indian School staff member will subject such member to disciplinary action, which may include discharge. A substantial charge against a student in the Ojibwa Indian School will subject that student to disciplinary action, which may

include suspension or expulsion, consistent with student disciplinary policies. Any student knowingly making false accusations against another student or staff member involving any type of misconduct shall be subject to disciplinary consequences. Consequences shall depend upon the seriousness of the allegation.

### **SPECIAL PROGRAMS**

The Ojibwa Indian School System provides special programs for special education, Gifted and Talented, Occupational Therapy, Communication Services, Physical Therapy, and 504 students. Students or parents with questions about these programs should contact the school office. The coordinator of each program can answer questions about eligibility requirements and programs and services offered in the OIS.

### **STUDENT EXCUSE FROM CLASS**

Names of students to be excused from classes for school related activities must be given to the OIS registrar before departure. Classroom teachers should be notified 2 days in advance of the trip. Arrangements for make-up of students' academic work must be completed before departure. Persons requesting the students go on the trip are responsible to see that the list of names, destination, and times are given to the office by 8:30 a.m. the day the students are to be excused. Students will be marked as "Extracurricular - excused" on the attendance sheet.

### **STUDENT ILLNESS**

If a student becomes ill while at school, they will be sent/taken to the nurse. The nurse will examine the child and send them back to class or contact the parents/guardians if the child needs to be sent home. Teachers are on the alert for the most common of the many diseases and infections. The most common to watch for are measles, chicken pox, pink eye, impetigo, ringworm, scabies and head lice.

### **STUDENT RECORDS**

A student's records are private and are protected from unauthorized inspection or use. A cumulative record is maintained for each student from the time the student enters the Ojibwa Indian School System until the student withdraws or graduates. This record follows the student from school to school.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is a minor or dependent for tax purposes, as do students who are 18 years of age or older. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights. Records may be reviewed during regular school hours. The records custodian or designee will respond to reasonable requests for explanation and interpretation of the records. Foster parents will be denied access to records unless we receive a written consent from Child Welfare or a Court System.

## **STUDENTS' RIGHTS AND RESPONSIBILITIES**

All students are entitled to basic rights of citizenship that are recognized and protected by the laws of the United States, North Dakota, and the Turtle Mountain Band of Chippewa for persons of their age and maturity. Each student is obligated to respect the rights of others, including classmates, teachers, and other school personnel. All school personnel are to recognize and respect the rights of students. All students and personnel have the right to attend a drug free school and workplace. Students who violate the rights of others or who violate the rules and regulations of Ojibwa Indian School shall be subject to appropriate disciplinary measures. Guidelines are found in the Discipline Policy.

## **SUBSTANCE USE/ABUSE**

The school has a clear responsibility to maintain an atmosphere which will promote a quality learning environment. The widespread issue of drug, alcohol, and other chemical use among young people has significantly impacted our community. These substances disrupt the educational process, prompting the adoption and implementation of this policy. **The policy is designed to help eradicate the influence of drugs, alcohol, tobacco which includes vapes, cigarettes and other chemicals within the school environment.** It is designed to promote chemical health and protect students in the school environment by imposing consequences for misbehavior as well as educating, deterring and preventing abuse of chemicals. It is also designed to serve as a guide for faculty and staff in implementing intervention procedures for students. Also, refer to Tribal Code Section 5.12.03. (*Automatic Discipline referral, possible suspension, and referral to preventative programs*).

### **Authorized Use**

Any student whose parents or guardian requests that he or she be given prescription or nonprescription medicine, drugs, or vitamin shall follow the procedures of Policy FEAA - Administering Medicine to students requires a prior permission signed by the parent for aspirin and/or Tylenol and the signed request of the physician and parent for any other medication.

### **Intervention**

OIS recognizes the responsibility to assist students in realizing their own addiction. It is realized that the school has neither the authority nor the responsibility to make medical or health determinations regarding chemical dependency. However, when observed behavior indicates that a problem exists, which may affect the student's ability to learn or the educational climate of the school, the school has a right and a responsibility to refer the student for a formal chemical dependency diagnosis. The OIS encourages faculty members to be observant of student behavior and to participate in a program of intervention. If the faculty member decides that the behavior indicates a possible prohibited activity, the student should be (1) referred to the school counselor or (2) reported to the principal. If the counselor or principal believes that the student indeed needs assistance, the counselor or principal will call the student in for a conference.

If, after conferring with the student, the counselor or principal believes that there is a probability that the student may be chemically dependent, the student and/or the student's parent(s)/guardian will be told that it is necessary that the student receive a formal chemical dependency diagnosis. The OIS will make a reasonable effort to cooperate with a therapy program if one is recommended for the student. The Ojibwa Indian School believes that if a student is involved in a chemical dependency program and is successfully addressing his/her harmful involvement with chemicals, he/she may continue in the regular school setting and continue to participate in any extra-curricular program unless participation conflicts with rules and regulation set forth by the Ojibwa Indian School and/or the North Dakota High School Association. The school will utilize available resources, provide follow-up counseling and supportive assistance to those students who return after successfully completing a therapeutic regimen, realizing that the student may need assistance in dealing with other environmental factors beyond the school's control which may remain unchanged. A student can expect that any personal problem he/she discusses with an administrator, faculty member, social worker or counselor will be strictly confidential. There are four exceptions:

1. Whenever a staff member learns of a condition which may adversely affect another student, he/she will have to act on that information.
2. If a student is experiencing health and/or emotional problems because of controlled substance use or abuse and is unable or unwilling to seek assistance, then referral should be made. Confidentiality will be maintained subject to the welfare of the student.
3. If a staff member has reasonable cause to suspect child abuse, the staff member must report to the Children and Family Service Division of the Department of Human Service and/or tribe.
4. If a staff member is called to testify in a judicial proceeding.

### **Policy Implementation**

The Principal or designee will annually conduct in service training sessions for all those OIS employees who have not already reviewed this policy. The review will include procedures for implementation thereof. In the event an employee is unable to attend such in-service training sessions, the Principal or designee will cause this policy to be individually reviewed with such employee.

The Principal will maintain a list of all employees with whom this policy has been reviewed, whether individually or through in-service training, along with the dates of such review or training.

### **Prohibited Activities**

It shall be against school policy for any student:

1. To sell, deliver, give, or attempt to sell, deliver, or give to any person the substances listed in this policy or what the student represents or believes to be any of the substances listed in this policy.
2. To possess, procure, purchase, or receive, the substances listed in this policy or what is represented by or to the student to be any of the substances listed in this policy. A student

will be determined to be “in possession” when the substance is on the student’s person, in the student’s locker, handbag, or when he owns it completely or partially.

3. To be under the influence of (legal intoxication not required), or to use, consume or attempt to use or consume, the substances listed in this policy or what is represented by or to the student to be any of the substances listed in this policy or what the student believes is any of the substances in this policy.

This policy applies to any student who is on school property, is in attendance at school, present at school sponsored activity or whose conduct at any time or place interferes with or obstructs the missions and operation of the OIS, or the safety and/or welfare of students or employees.

### **Prohibited Substances**

#### **Ojibwa Indian School will enforce a “Zero Tolerance” Policy.**

1. Alcohol or any alcoholic beverage

2. Any controlled substance or dangerous drug as defined by NDCC Sections 19-03.1-01 through 19-03.1-13 and 19-03.1-26 (paraphernalia) or as defined by Section 812, Schedules I-V, of Title 21, United States Code, Section 801, et seq., **including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, any depressant, and all other illicit drugs including vapes;** Refer to Tribal Code, also.

3. Any glue or aerosol paint or any other chemical substance, for inhalation, including but not limited to, lighter fluid, white out, and reproduction fluid.

4. Any prescription or non-prescription drug, medicine, vitamin or other chemical including, but not limited to aspirin, other pain relievers, stimulants, diet pills, multiple or other type vitamins, pep pills, “no-doze” pills, cough medicines and syrups, cold medicines, laxatives, stomach or digestive remedies, depressants and sleeping pills not taken in accordance with the authorized use policy. (*Automatic Discipline referral, possible suspension, and referral to preventative programs*).

### **Substance Abuse Education**

Ojibwa Indian School will conduct a comprehensive education program, which will include the teaching about drugs and alcohol in the curriculum, in staff orientation and continued training, and in parent and community education. This education program will also include providing information services for referrals to counseling and/or treatment so students may seek and get counseling on alcohol and drug matters at any time without fear of reprisal and with assurance of the confidentiality of the counseling. Referral for treatment when needed should be seen as a constructive not punitive action. OIS recognizes that chemical addiction is a treatable disease.

### **Violation**

Disciplinary sanctions will be imposed on any student violating this policy. These sanctions may include suspension or expulsion and notification of proper authorities for prosecution.



Prohibited substances will be confiscated and illegal substances will be turned over to law enforcement authorities. The student will be referred to the school counselor along with possible referral community service programs, ie mental health.

Any student who is observed to be under the influence of a prohibited substance will be taken immediately to the principal's office. The student's parents will be notified and asked to pick up the student. If there appears to be imminent danger to other students, school personnel, and/or the student involved, the principal will have the student removed from the school by school, medical, or law enforcement personnel. Students in grades K-3 will be at the discretion of the principal. **Some disciplinary actions may involve expulsion.**

### **SCHOOL TELEPHONES**

School telephones are for school business only. Students will be granted permission to use the telephone only in cases of an emergency or school business. Students will not be allowed to carry cell phones during school hours.

The Ojibwa Indian School has a *No Cellphone Policy*. Also refer to the *Personal Items Brought to School* section under "Behavioral Expectations."

### **TEXTBOOK RESPONSIBILITY**

Textbooks are furnished for use in courses of study. The student and parent are responsible for damaged or lost books. Parents will be billed for the cost of book replacement. Students with outstanding debts will not receive report cards nor be entitled to promotional privileges.

### **TOBACCO-FREE ENVIRONMENT**

OIS is a federal building that is a tobacco-free environment. The only exception is a cultural activity which sometimes requires the use of tobacco, sage, cedar, and sweet grass.

### **VISITORS**

All visitors are required to report to the Ojibwa Indian School office prior to visiting classrooms and will be required to be escorted by a staff member while in the OIS building. This is done to ensure the safety of our students. Students are not to bring students from other schools or brothers and sisters to school during school hours. The school will not be responsible for insurance in the event of an accident.

### **WITHDRAWAL PROCEDURES**

Students withdrawing from the Ojibwa Indian School must have the withdrawal form completed and signed by all parties prior to withdrawing. School records will not be released to another school unless withdrawal procedures are completed:

1. Take to the principal/designee a written statement from his/her parent or guardian concerning the withdrawal.
2. Take withdrawal forms to each of his/her teachers and get a grade in each subject at the time of withdrawal. Books will also need to be returned.
3. Go to the library and get a slip clearing his/her library card.
4. Bring classroom and library clearance slips to the office for an administrator's signature.
5. Students will be counted absent until they are officially withdrawn.

## *Ojibwa Indian School and Parent/Student Agreement*

Ojibwa Indian School requests that parents read and discuss the student handbook carefully with their student and become familiar with its content. The handbook outlines the rules of our school, an explanation of services and programs we offer, and our expectations for the education of your child. We hope you will find this information useful and look forward to working with you so that your child may experience a rewarding school year.

By signing below, you have indicated that you have read, discussed, and will adhere to the policies and practices:

Student Printed Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Please sign and return this agreement to the classroom teacher. Thank You.



\* \* \* \* \*

## SCHOOL-PARENT COMPACT

The **Ojibwa Indian School** and the parents of the students participating in activities, services, and programs agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during the 2024/25 school year.

### REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

#### School Responsibilities

The **Ojibwa Indian School** will:

- ❖ Provide high-quality curriculum and instruction.
- ❖ Work to motivate our students to learn.
- ❖ Have high expectations and help every child to develop a love of learning.
- ❖ Communicate regularly with families about student progress.
- ❖ Provide a warm, safe, and caring learning environment.
- ❖ Provide meaningful, daily homework assignments to reinforce and extend learning
- ❖ Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- ❖ Actively participate in collaborative decision making and consistently work with families and my school colleagues to make schools accessible and welcoming places for families which help each student achieve the school's high academic standards.
- ❖ Respect the school, students, staff and families.

#### Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- ❖ Monitoring attendance.
- ❖ Ensuring that homework is completed.
- ❖ Monitoring the amount of television children watch.
- ❖ Participating, as appropriate, in decisions relating to my child’s education.
- ❖ Promoting positive use of my child’s extracurricular time.
- ❖ Staying informed about my child’s education and communicating with the school by promptly reading all notices from the school received by my child or by mail and responding, as appropriate.
- ❖ Gain access to my NASIS parent portal to regularly monitor my child’s grades on a regular basis.
- ❖ Agree with all school policies and procedures such as the school dress code, vaping, caps/hoods, and cell phone policies.

**I, as a student, will share the responsibility to improve my academic achievement and achieve the state’s high standards. Specifically, I will:**

- ❖ Come to school ready to learn and work hard.
- ❖ Bring necessary materials, completed assignments and homework.
- ❖ Know and follow all school and class expectations.
- ❖ Ask for help when I need it.
- ❖ Communicate regularly with my parents and teachers about school experiences so that they can help me to be successful in school.
- ❖ Limit my TV watching and video game time and instead study or read every day after school.
- ❖ Respect the school, my classmates, all staff and families.
- ❖ Agree with all school policies and procedures such as the school dress code, vaping, caps/hoods, and cell phone policies.
- ❖ I will be **SAFE, RESPECTFUL, and RESPONSIBLE** every day.

\_\_\_\_\_

School

\_\_\_\_\_

Date

\_\_\_\_\_

Parent

\_\_\_\_\_

Date

\_\_\_\_\_

Student

\_\_\_\_\_

Date



**Photo Release Permission Slip**

As a parent or guardian of this student, I hereby consent to the use of photographs/video taken during school for publicity, promotional, and/or educational purposes (including publications, presentations or broadcasts via newspaper, internet or other media sources). I do this with full knowledge and consent and waive all claims for compensation for use, or for damage.

\_\_\_\_\_ Yes, I give consent for Ojibwa Indian School to photograph my child for school purposes and/or at school events.

\_\_\_\_\_ No, I do not authorize Ojibwa Indian School to photograph my child for any event.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_



**School Policies and Procedures:**

***I have read and fully understand all policies and procedures as outlined in the Ojibwa Indian School's Handbook. I have discussed with my child the policies on cell phones, substance use, behavioral expectations, and the school's dress code. We agree to follow and adhere to the Ojibwa Indian School policies.***

**Student Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_



# OJIBWA INDIAN SCHOOL

## **Field Trip Permission Slip**

*Throughout the 2024/25 school year, our students will have the opportunity to participate in various field trips that will enhance their educational experience. To streamline the permission process, we are providing a blanket permission slip to cover all field trips for the academic year.*

*Please fill out the information below and return this form to your child's teacher.*

### **Student Information**

Student's Name: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### **Emergency Contact Information**

Name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### **Medical Information**

*Does your child have any medical conditions or allergies we should be aware of? (Please specify):*

\_\_\_\_\_

*Is your child currently taking any medication? (Please specify):*

\_\_\_\_\_

**Parent Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_